



Incoming Receipt

The objects described below have been received by the Natural History Museum of Los Angeles County (NHMLAC). Any objects deposited for consideration of gift or purchase will either be accessioned into the Museum's permanent collection or returned to the owner no later than one (1) year from the date of this Receipt.

NHMLAC Transaction Number (if applicable):

RECEIVED FROM:

Name:

Email:

Address:

Phone:

Name of and contact information of OWNER, if item(s) is received from a party other than Owner:

Name:

Email:

Address:

Phone:

PURPOSE:

DATE SHIPPED:

SHIPPED VIA:

INSURED BY: NHMLAC

Owner/Lender

Other (specify):

ACCESSION/REFERENCE NO.

DESCRIPTION

(Include materials, dimensions, number of specimens/objects)

INSURANCE VALUE*

Total number of items:

*In the event of loss, material will be assessed at the current fair market value at the time of said loss.

Please sign, date and return original to the NHMLAC Registrar's Office.

Depositor agrees to the conditions described on reverse of this document (if applicable).

Released by:

Received by:

Signature of Depositor

Date

Signature of NHMLAC Representative

Date

Name and title (please type or print)

Name and title (please type or print)

TEMPORARY RECEIPT CONDITIONS

In the event of a temporary deposit to the Natural History Museum of Los Angeles County (hereafter call "Museum"), authorized signature on the front of this form indicates lender's agreement to the following terms:

Museum will exercise the same care with respect to material listed and described by this receipt as it does in the safekeeping of its own property.

Material for temporary deposit insured by Museum: item(s) listed on this receipt will be insured under Museum's fine arts, all-risk policy for the period shown on this receipt, subject to standard exclusions. In the event of loss, loan will be assessed at the current fair market value at the time of said loss.

Material for temporary deposit not insured by Museum: Museum must be supplied with a certificate of insurance naming the County of Los Angeles and the Los Angeles County Museum of Natural History Foundation as an additional insured with respect to the material listed on this receipt, or with a waiver of subrogation against Museum. Such a certificate must be filed with Museum prior to the acceptance of the material. Otherwise, this agreement shall constitute a release of Museum from any liability in connection with the material. Museum cannot be responsible for any error or deficiency in information furnished to the depositor's insurers or for lapses in coverage.

In the event of consideration for Gift or Purchase: receipt of the material does not necessarily assure that the item(s) listed will be accepted by Museum for Museum's collections.

Museum may request removal of the listed property at any time by sending written notice by certified mail to the lender at the address shown on the face of this receipt. Failure of the lender to remove the property within 30 days after receipt of this notice will constitute authorization to Museum to return such property to the lender at lender's expense, or to store it in any manner Museum may elect at the lender's expense.

In case of removal by a party other than lender, the legal representative of the lender is required to notify Museum's Registrar, supplying full name and address, and enclosing a certified copy of the document establishing authority.

No restoration, conservation, stabilization, or refurbishment of material will be undertaken without specific written approval of the lender, except as allowed under California Civil Code Section 1899.6.

The item(s) described on this receipt will not be reproduced in any medium without the permission of the lender; however, permission to photograph for publications connected with the exhibition, for publicity, telecasts and slides for educational use is assumed unless stated otherwise by the lender below.

By signing this agreement, the lender certifies that the lender is the legal owner of the listed property, and is the owner of the copyrights to the listed works.

California Civil Code Section 1899.11 requires lenders to:

- a) keep Museum informed of changes in address or legal ownership;
- b) give written notice to Museum of the desire to extend the loan beyond the terms stated on the face of this agreement.

Failure to comply with provisions a) and b) may result in conversion of ownership of the loan material to the Natural History Museum of Los Angeles County.

SPECIAL CONDITIONS: None specified.